



PLYMOUTH HIGH SCHOOL FOR GIRLS

POLICY: Provider Access

SLT LINK MEMBER: S. Willis

GOVERNORS SUB COMMITTEE: Teaching & Learning

This policy was adopted/updated: November 2019

This policy will be reviewed: November 2020

Statutory Policy: YES

Source: School

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8 – 13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to access should contact; Heather Longford, Careers Leader

Telephone: 01752 208308 ext 252; Email: hlongford@phsg.org

We welcome any external provider to have a stall at our 'Choices Fayre' which will take place annually during the first week of July from 13:40 – 14:30. All students are encouraged to attend as part of their careers research and development.

External Providers who would like to reserve a table should contact Heather Longford by email by 31st May.

hlongford@phsg.org

Please note there is no parking available on-site, North Hill Car Park is the closest pay and display car park; up to date costs and location can be found online.

Further Opportunities for Employers, FE/HE, technical education and apprenticeship providers

We have a wide range of opportunities for you to get involved.

Autumn Term	Enterprise Day, Year 11 Mock Interviews, Careers lessons, (max 30 students); eg. CV writing, employability skills, career talks
Spring Term	Enterprise Day, Careers lessons, (max 30 students); eg. CV writing, employability skills, career talks
Summer Term	Work Experience Provider & Reflective Learning session, Enterprise Day, Careers Talks to 6 th form, Careers lessons, (max 30 students), eg. CV writing, employability skills, career talks

If you would like to be involved in any of our events or lessons during the 2019-2020 academic year, please email: hlongford@phsg

We will do our best to accommodate where possible but please be aware that selection for career talks will be student led. Please attach a portfolio outlining your area of expertise in your email. This will be displayed so students can vote for the speakers they would like to invite into school.

Premises and Facilities

The school will make the main hall or classrooms available for discussions between the provider and students, as appropriate to the activity.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the 6th Form Careers Resource Centre and School Library. The School Library is available to all students at lunch and break time.