

Plymouth High School for Girls
PFTA Annual General Meeting Minutes
Wednesday 1st May 2019 6.15pm

Attendees: Keith Radford (Chair), Marion Beed (Treasurer), Shaun Willis (Interim Head), Tracey Adkins, Beata Robinson, Donna O'Connor, Bev Bickley, Rhona Jenking-Rees (Minutes Secretary).

Apologies:

Rob Frankow, Angie Blaiklie.

The Chair, Keith, opened the meeting, welcomed everyone and thanked them for coming.

Minutes of AGM 25th April 2018:

The minutes of the 2018 AGM were agreed, proposed by Keith, seconded by Marion.

Chair's Report:

The summary of the PTFA's activities over the last twelve months was delivered by Keith. Please see attachment 1.

Treasurer's Report:

Marion provided the financial report for the last year – please see Attachment 2.

Headteacher's Report:

Shaun presented the Headteacher's report and thanked the PTFA for giving their time and all their hard work for the benefit of the students.

Please see Attachment 3.

Dissolution of Committee:

The current committee was dissolved & resignations accepted.

Election of Committee:

Marion will continue as treasurer for another year. She was nominated by Tracey, seconded by Rhona & voted in unanimously.

Rob has asked Keith to put himself forward for the post of Chair but would then be unable to continue as secretary. Rob was proposed by Marion, seconded by Tracey & voted in.

Donna offered her services as secretary as long as she can have a detailed handover. She was proposed by Rhona, seconded by Marion and voted in by all present.

Beata and Tracey have been doing an amazing job with all the second-hand uniform taking the pressure off Angie and are happy to continue cataloguing items, answering requests and keeping the stocklist updated.

2019 Committee Officers:

Chairperson – Rob Frankow

Treasurer – Marion Beed

Secretary – Donna O'Connor

Second-hand Uniform – Beata Robinson, Tracey Adkins, Angie Blaiklie

AOB: None

The AGM was closed at 18.45.

The newly appointed committee then opened an ordinary meeting, see separate minutes.